

**COMMISSIONER'S GRIEVANCE CELL
BMC BHUBANESWAR**

	D	D	M	M	Y	Y	Sl. No		
UNIQUE NO									

WARD NO _____ ZONE _____

OLD REFERENCE IF ANY (UNIQUE NO)	SOURCE								
	GRIEVANCE CELL / BY DAK /BMC e-GRIEVANCE /								
	SANJOG HELPLINE/CMGC/e-ABHIYOG (URGENT)/								
	OTHERS								
	[Tick mark which one is applicable]								

Name of the Petitioner :

Address :

Contact No. : _____ Fax No.: _____ e-Mail : _____

**Brief Description
of the Grievance**
(Details, if any may be enclosed)

(FOR OFFICIAL USE)

Sent to : Addl. Commissioner(Projects)/Addl. Commissioner(Establishment)/ City Engineer/Chief Finance Officer/ Chief Auditor/City Health Officer/ CMMO/Dy. Commissioner (Projects)/ Dy. Commissioner (Establishment)/Dy. Commissioner (Land)/Secretary-Cum-OSD/Asst. Commissioner (Revenue)/ Zonal Dy. Commissioner(North)/Zonal Dy. Commissioner(South East)/Zonal Dy. Commissioner(South West) / Executive Engineer, Div-I/ Executive Engineer, Div-II/ Environment Officer/Asst. Engineer(Electrical)/ Asst. Law Officer/Asst. Commissioner(Enforcement)/ Asst. Commissioner(Corporation Assets)/ Asst. Commissioner(ODA Court & Recovery)/ _____

Comments of Commissioner

PRIORITY	
A	3 DAYS (URGENT)
B	10 DAYS (IMP)
C	OTHERS

Commissioner

Memo No. _____/BMC, Bhubaneswar, **Dated:** ___/___/_____

Copy forwarded to _____ for enquiry/ examination of the matter. He/ She is requested to take appropriate action. A report indicating facts of the case along with action taken report be sent to the Grievance Cell of Commissioner, BMC. Petitioner is to be also intimated directly, about the steps taken. Please indicate the unique number in all correspondence.

Nodal Officer, Grievance

GRIEVANCE CELL OF COMMISSIONER BMC, BHUBANESWAR

(Receipt of grievance petition)

	D	D	M	M	Y	Y	Sl. No		
UNIQUE NO									

Name of the Petitioner :

Whom sent for Action :Addl.Commissioner(Projects)/Addl. Commissioner(Establishment)/ City Engineer/Chief Finance Officer/ Chief Auditor/City Health Officer/ CMMO/Dy. Commissioner (Projects)/ Dy. Commissioner (Establishment)/Dy. Commissioner (Land)/Secretary-Cum-OSD/Asst. Commissioner (Revenue)/ Zonal Dy. Commissioner(North)/Zonal Dy. Commissioner(South East)/Zonal Dy. Commissioner(South West) / Executive Engineer, Div-I/ Executive Engineer, Div-II/ Environment Officer/Asst. Engineer(Electrical)/Asst. Law Officer/Asst. Commissioner(Enforcement)/Asst. Commissioner(Corporation Assets)/Asst.Commissioner(ODA Court & Recovery)/ _____

Please indicate this Unique No.

In your future correspondence.

Nodal Officer, Grievance

-----x-----x-----x-----
GRIEVANCE CELL OF COMMISSIONER BMC, BHUBANESWAR

(Receipt of grievance petition)

	D	D	M	M	Y	Y	Sl. No		
UNIQUE NO									

Name of the Petitioner :

Whom sent for Action : Addl.Commissioner(Projects)/Addl. Commissioner(Establishment)/ City Engineer/Chief Finance Officer/ Chief Auditor/City Health Officer/ CMMO/Dy. Commissioner (Projects)/ Dy. Commissioner (Establishment)/Dy. Commissioner (Land)/Secretary-Cum-OSD/Asst. Commissioner (Revenue)/ Zonal Dy. Commissioner(North)/Zonal Dy. Commissioner(South East)/Zonal Dy. Commissioner(South West) / Executive Engineer, Div-I/ Executive Engineer, Div-II/ Environment Officer/Asst. Engineer(Electrical)/Asst. Law Officer/Asst. Commissioner(Enforcement)/Asst. Commissioner(Corporation Assets)/Asst.Commissioner(ODA Court & Recovery)/ _____

Please indicate this Unique No.

In your future correspondence.

Nodal Officer, Grievance

-----x-----x-----x-----
GRIEVANCE CELL OF COMMISSIONER BMC, BHUBANESWAR

(Receipt of grievance petition)

	D	D	M	M	Y	Y	Sl. No		
UNIQUE NO									

Name of the Petitioner :

Whom sent for Action : Addl.Commissioner(Projects)/Addl. Commissioner(Establishment)/ City Engineer/Chief Finance Officer/ Chief Auditor/City Health Officer/ CMMO/Dy. Commissioner (Projects)/ Dy. Commissioner (Establishment)/Dy. Commissioner (Land)/Secretary-Cum-OSD/Asst. Commissioner (Revenue)/ Zonal Dy. Commissioner(North)/Zonal Dy. Commissioner(South East)/Zonal Dy. Commissioner(South West) / Executive Engineer, Div-I/ Executive Engineer, Div-II/ Environment Officer/Asst. Engineer(Electrical)/Asst. Law Officer/Asst. Commissioner(Enforcement)/Asst. Commissioner(Corporation Assets)/Asst.Commissioner(ODA Court & Recovery)/ _____

Please indicate this Unique No.

In your future correspondence.

Nodal Officer, Grievance